

Evangelical Lutheran Worship Liturgies License—Reporting Form

2006-2007 EDITION (for use beginning October 1, 2006)

Summary

Organization name	
License number	
Report starting date (Reporting must begin within 30 days of receiving the license number from Augsburg Fortress)	
Report ending date (One year after reporting start date) Note: License will renew automatically unless notice is given according to the instructions on the invoice.	
Deadline for return of license reporting form (30 days after the end of the annual license period)	

HOW TO USE THIS REPORTING FORM

Thank you for purchasing the *Evangelical Lutheran Worship* Liturgies License.

This report form contains a detailed listing of the material covered by the license. It corresponds to the abbreviated listing in the *Evangelical Lutheran Worship* Liturgies License

The terms of your license agreement require that you record the uses of this licensed material.

- You must log this usage during each year your license is active and submit the reporting form within thirty days after the end of the license period.
- For each occasion an item covered by the *Evangelical Lutheran Worship* is used, please record that use by making a hash mark in the Tally column for that item.

- At the end of the reporting period, record the total number of hash marks for each item in the Total column. Return this Reporting Form to Augsburg Fortress within 30 days after the end of the annual license period. Please mail your completed report to:

Via U.S. Mail:

Permissions
AUGSBURG FORTRESS
PO Box 1209
Minneapolis, MN 55402-1209

Via Any Other Carrier:

Permissions
AUGSBURG FORTRESS
100 S 5th St, Ste 600
Minneapolis, MN 55402-1222

For more information about how to use this Reporting Form, see the Questions section on the next page.

QUESTIONS

Why does my church need to keep this record of our uses?

Augsburg Fortress has a contractual obligation to share a portion of the license fees with many of the authors and composers whose work is covered by this license. In order to allocate those fees fairly, we need accurate information about the instances that each item is used. This allows us to pay the author and composer share of the license payments in proportion to the actual usage of each item.

Many titles are included more than once in the listing.

How do I know where to mark my usage?

Titles may be listed more than once if:

- There are multiple versions of the same item. For example, if there are two versions of Text Only material, the title will be listed two times with parenthetical comments identifying a particular version. When entering hash marks in the Tally column, be sure to mark only the version being used.
- The license covers several items of the same song. For example, if the license covers both the text and music for a song, the record book lists the title two times: one for you to record your usage of the Text Only material, and the second for you to record your usage of both the text and the music

Our congregation does not include the entire liturgy in our worship folder every week. How do I record that we've reproduced only a portion of the liturgy?

The recording form does not require you to note which portions of the liturgy you reproduce. If you use any or all of a particular liturgy, then depending on whether you use the Text Only or the Text Only and music, you'll need to record that use in the appropriate line for that liturgy.

The Text Only material for many of the liturgies is the same. When using the Text Only material, does it matter where we record that use?

Please record your uses as accurately as possible. That will assist us in gathering valuable information about worship practices in the church.

We prepare a single worship folder that we use at each Wednesday night service during the season of Lent. Do we count that as one use or do we record each time we use the folder?

If you distribute and collect the same folder for reuse each week, then record it as one use. However, if you reprint the folder each week, record each printing as a new use even if you've continued to use the same items each week.

We use the same folder at all of our weekend services (Saturday night, Sunday morning, and Sunday night). How do we record those uses?

If the folders are essentially identical, then record it as one use. If there are variations between the services and each has a separate worship service, then record them as separate uses.

Our congregation projects the service on a screen. How do we count those uses?

For purposes of the reporting form, consider each service to be a separate usage event.

Why do we need to keep a record of our usage each year?

Other license programs, including OneLicense for hymns, have gone to recording usage on an ongoing basis. We are conforming our practice to this standard.

What if I lose this form?

A downloadable copy of this form is posted on the Augsburg Fortress website at www.augsburgfortress.org. A printed copy of this form may be requested from the Augsburg Fortress permissions department.

Write to: Augsburg Fortress

ATT: Permissions

Box 1209

Minneapolis, MN 55440-1209

Or call: 1-800-421-0239

Or e-mail: <mailto:copyright@augsburgfortress.org>

Can I submit my usage records electronically?

Although we presently do not have an electronic reporting mechanism for this license, we are developing a process and anticipate that you will be able to do so in the future. If you wish to total each line, fill out the form as a Word document, and submit it as an attachment to the e-mail address above, you may certainly do so.

Evangelical Lutheran Worship

Augsburg Fortress Liturgies License covers the following material from the pew and leaders editions of *Evangelical Lutheran Worship*. Leaders Edition page references are indicated by [brackets].

Page References Pew [Leaders]	Material	Copyrighted Elements	Tally	Total
13-87 [53-160]	Church Year (Calendar, Propers, Prayers for Worship, Additional Prayers)	Text		
91-93 [163-165]	Holy Communion Pattern for Worship	Text		
94-115 [166-209]	Holy Communion Setting One	Text and Music		
94-115 [166-209]	Holy Communion Setting One	Text Only		
116-137 [210-253]	Holy Communion Setting Two	Text and Music		
116-137 [210-253]	Holy Communion Setting Two	Text Only		
138-146 [254-297]	Holy Communion Setting Three	Text and Music		
138-146 [254-297]	Holy Communion Setting Three	Text Only		
147-155 [298-341]	Holy Communion Setting Four	Text and Music		
147-155 [298-341]	Holy Communion Setting Four	Text Only		
156-164 [342-386]	Holy Communion Setting Five	Text and Music		
156-164 [342-386]	Holy Communion Setting Five	Text Only		
165-174 [387-421]	Holy Communion Setting Six	Text and Music		
165-174 [387-421]	Holy Communion Setting Six	Text Only		
175-183 [422-455]	Holy Communion Setting Seven	Text and Music		
175-183 [422-455]	Holy Communion Setting Seven	Text Only		
184-192 [456-489]	Holy Communion Setting Eight	Text and Music		
184-192 [456-489]	Holy Communion Setting Eight	Text Only		
193-202 [490-533]	Holy Communion Setting Nine	Text and Music		
193-202 [490-533]	Holy Communion Setting Nine	Text Only		
203-209 [534-565]	Holy Communion Setting Ten	Text and Music		
203-209 [534-565]	Holy Communion Setting Ten	Text Only		
210-222 [566-578]	Service of the Word	Text and Music		
210-222 [566-578]	Service of the Word	Text Only		
225-231 [581-590]	Holy Baptism	Text		
232-233 [592-595]	Welcome to Baptism	Text		
234-237 [596-599]	Affirmation of Baptism	Text		
238-242 [600-606]	Corporate Confession and Forgiveness	Text		
243-244 [607-608]	Individual Confession and Forgiveness	Text		
247-250 [611-614]	Lent/Three Days Patterns for Worship	Text		
251-255 [615-621]	Ash Wednesday	Text		
256-257 [622-627]	Sunday of the Passion	Text		
258-261 [628-633]	Maundy Thursday	Text		
262-265 [634-642]	Good Friday	Text		
266-270 [643-653]	Vigil of Easter	Text		
273-275 [657-659]	Life Passages Patterns for Worship	Text		
276-278 [660-665]	Healing	Text		
279-285 [666-674]	Funeral	Text		
286-291 [675-686]	Marriage	Text		
295-297 [689-691]	Daily Prayer Pattern for Worship	Text		
298-308 [692-706]	Morning Prayer	Text and Music		
298-308 [692-706]	Morning Prayer	Text Only		
309-319 [707-717]	Evening Prayer	Text and Music		
309-319 [707-717]	Evening Prayer	Text Only		
320-327 [718-726]	Night Prayer	Text and Music		
320-327 [718-726]	Night Prayer	Text Only		
328-331 [727-730]	Responsive Prayer	Text		
337-338 [735-736]	Psalm Tones	Music		

#1-150	Psalms 1-150	Text	
#1-150	Psalm Prayers [Leaders Edition]	Text	
#151	Kyrie	Music	
#161	Holy God	Music	
#163	Glory to God	Music	
#165	This Is the Feast	Text	
#166	This Is the Feast	Text and Music	
#166	This Is the Feast	Text Only	
#169	Gospel Acclamation	Music	
#170	Gospel Acclamation	Music	
#172	Halle, Halle, Hallelujah	Music	
#176	Lenten Acclamation	Text and Music	
#176	Lenten Acclamation	Text Only	
#178	Hear Our Prayer	Text and Music	
#178	Hear Our Prayer	Text Only	
#179	O Lord, Hear Our Prayer	Text and Music	
#179	O Lord, Hear Our Prayer	Text Only	
#180	The Spirit Intercedes for Us	Text and Music	
#180	The Spirit Intercedes for Us	Text Only	
#181	Let the Vineyards Be Fruitful	Text and Music	
#181	Let the Vineyards Be Fruitful	Text Only	
#182	Let the Vineyards Be Fruitful	Text and Music	
#182	Let the Vineyards Be Fruitful	Text Only	
#183	Let the Vineyards Be Fruitful	Text and Music	
#183	Let the Vineyards Be Fruitful	Text Only	
#184	Let the Vineyards Be Fruitful	Text and Music	
#184	Let the Vineyards Be Fruitful	Text Only	
#185	Create in Me a Clean Heart	Music	
#186	Create in Me a Clean Heart	Music	
#187	Create in Me a Clean Heart	Music	
#189	Holy, Holy, Holy	Music	
#193	Holy, Holy, Holy	Music	
#195	Lamb of God	Music	
#198	O Lamb of God	Music	
#200	Now, Lord	Music	
#201	Now, Lord	Music	
#202	Now, Lord	Music	
#203	At Last, Lord	Text and Music	
#203	At Last, Lord	Text Only	
#204	Thankful Hearts and Voices Raise	Text and Music	
#204	Thankful Hearts and Voices Raise	Text Only	
#205	Thankful Hearts and Voices Raise	Text and Music	
#205	Thankful Hearts and Voices Raise	Text Only	
#206	Thankful Hearts and Voices Raise	Text and Music	
#206	Thankful Hearts and Voices Raise	Text Only	
#207	Thankful Hearts and Voices Raise	Text and Music	
#207	Thankful Hearts and Voices Raise	Text Only	
#209	Blessed Be God, the Source of All Life	Text and Music	
#209	Blessed Be God, the Source of All Life	Text Only	
#210	Blessed Be God, the Source of All Life	Text and Music	
#210	Blessed Be God, the Source of All Life	Text Only	
#212	You Belong to Christ	Text and Music	
#212	You Belong to Christ	Text Only	
#213	You Belong to Christ	Text and Music	
#213	You Belong to Christ	Text Only	
#214	Springs of Water, Bless the Lord	Text and Music	

#214	Springs of Water, Bless the Lord	Text Only	
#215	Blessed Be God, Who Chose You	Text and Music	
#215	Blessed Be God, Who Chose You	Text Only	
#216	Praise to You, O Christ	Text and Music	
#216	Praise to You, O Christ	Text Only	
#217	May the God of All Grace	Text and Music	
#217	May the God of All Grace	Text Only	
#218	You Anoint My Head	Text and Music	
#218	You Anoint My Head	Text Only	
#219	Healer of Boundless Compassion	Text and Music	
#219	Healer of Boundless Compassion	Text Only	
#220	May the God of All Healing	Text and Music	
#220	May the God of All Healing	Text Only	
#221	Blessed Be God, Who Forgives	Text and Music	
#221	Blessed Be God, Who Forgives	Text Only	
#222	Into Paradise May the Angels Lead You	Music	
#223	All of Us Go Down to the Dust	Music	
#225	Come, Ring Out Your Joy	Text and Music	
#225	Come, Ring Out Your Joy	Text Only	
#226	Blessed Are You, Lord	Music	
#227	We Praise You, O God	Music	
#229	Joyous Light of Glory	Text and Music	
#229	Joyous Light of Glory	Text Only	
#230	Joyous Light of Glory	Text and Music	
#230	Joyous Light of Glory	Text Only	
#233	Let My Prayer Arise	Music	
#235	My Soul Proclaims the Greatness of the Lord (Moore)	Music	
#237	Litany of the Saints	Text and Music	
#237	Litany of the Saints	Text Only	
#238	Great Litany	Text and Music	
#238	Great Litany	Text Only	
1121-1153 [851-883, Desk Edition]	Daily Lectionary	Text	